

Procedure for Running a Medicines Re-Use Scheme during the Covid-19 Pandemic

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The Manager/senior person should discuss and seek written permission from residents to confirm their agreement to allow their surplus medicines (if no longer needed) be made available for other residents and/or their agreement to receive a re-used medicine using **Form 1: Letter to Residents re Re-Used Medicines during the Covid-19 Pandemic.**



2

The Manager/senior person must carry out a risk assessment on an **individual medicine basis** to confirm if there is a need to re-use medicines, using **Form 2: High Level Risk Assessment for the Requirement of a Medicine for Re-Use during the Covid-19 Pandemic.**



3

If a medicine is to be re-used, it must be checked against specified criteria by a Registered Healthcare Professional. **Form 3: Assessment for Re-use of a Specific Individual's Medicine during the Covid-19 Pandemic** should be completed by the Manager/senior person and authorised by a Registered Healthcare Professional.


- In Nursing Homes → a Registered Nurse
- In Residential Homes → e.g. pharmacist, pharmacy technician, GP, community nurse



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Once a decision has been made to re-use a medicine, the new procedures should be followed including:

- [Procedure for Administering and Recording Re-used Medicines](#), including the use of the [Form 4: Log of Re-Used Medicines during Covid-19 Pandemic](#)
 - [Procedure for Handling Controlled Drugs for Re-Use](#)
 - [Procedure for Storage of Re-Used Medicines](#), including segregation of re-used medicines
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The Manager/senior person should assess the storage arrangements for medicines currently self-administered by residents, if they are medicines likely to be considered for re-use. It may be more appropriate at this time for the care home to manage storage.