

Top Tips for Recording



Always sign the MAR sheet immediately after you have administered a medicine



If a medicine is not administered use a code for non-administration and record the full details on the back of the MAR sheet



For when required (PRN) medicines with a variable dose (e.g. "one or two tablets to be given"), record how many tablets you actually administered and the time they were given



An audit trail of all medicines received, administered, disposed of or returned must be kept



An audit trail of all medicines received, administered or disposed of/ returned must be kept. This includes prescribed medicines and non-prescribed medicines such as homely remedies



For more information about how to handle medicines safely, contact one of our friendly team:

☎ 0333 939 0053 ✉ info@opuspharmserve.com

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EXPERTS IN MEDICINES TRAINING

